

# STOP PAYMENT REQUEST

\_\_\_\_\_ Branch \_\_\_\_\_ 20\_\_\_\_\_

\_\_\_\_\_ Account Name \_\_\_\_\_ Account Number \_\_\_\_\_

Check # \_\_\_\_\_ in the amount of \$ \_\_\_\_\_ payable to \_\_\_\_\_ Dated \_\_\_\_\_

Check # \_\_\_\_\_ in the amount of \$ \_\_\_\_\_ payable to \_\_\_\_\_ Dated \_\_\_\_\_

1. I hereby request America First Federal Credit Union to stop payment on check, preauthorized draft, or ACH item(s) as listed above. Member certifies the item(s) description, date, scheduled transfer date, exact amount, item number and payee are correct. It is understood that the EXACT information on the item(s) is necessary for America First Federal Credit Union's computer system to identify the item. If the information disclosed is incorrect, America First Federal Credit Union will not be responsible for failing to stop payment on said item(s).

2. If this request involved a postdated item as herein indicated, member hereby requests America First Federal Credit Union to stop payment on the check if presented for payment prior to the date written on the item. This stop payment notice on a postdated item is subject to all other items and conditions for stop payment orders.

3. I agree that America First Federal Credit Union will not be responsible for stopping payment unless my stop order is received by the Credit Union (1) within a reasonable time for America First Federal Credit Union to act on my order prior to final payment or similar action; or (2) at least three business days before the scheduled date of the preauthorized draft or ACH draft. Member understands that this stop payment request is conditional and subject to the credit union's verification that the item has not been paid or that some other action to pay the item has not been taken. A written stop payment order will be effective for twelve (12) months. A written stop payment order may be renewed in writing from time to time. Member also agrees to notify the credit union promptly upon the issuance of any duplicate item which replaces the item subject to this request or upon return of the original item. Member agrees to pay America First Federal Credit Union a stop payment fee for each request as set forth above.

4. Member will agree to indemnify and hold America First Federal Credit Union harmless from all costs, including attorney fees (to the extent permitted by law), damage or claims related to the Credit Union's action in refusing payment of the item, including if by reason of such payment other items drawn by the undersigned are returned because of insufficient funds, claims or any joint owner, payee, or endorsee, or in favoring to stop payment of an item as a result of incorrect information provided by the member. If the above referenced item is currently within the processing system of America First Federal Credit Union, this request becomes void. Checks that have been guaranteed will not be considered for stop payment processing.

You are hereby authorized to charge my account with stop payment fee of \$ \_\_\_\_\_

Authorization for Stop Payment	Authorization for Release of Stop Payment
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### TRANSFER

TRANSACTION	MENU	ACCOUNT #	SFX	AMOUNT	FOLI	DESC
MEMBER TRANSFER DECREASE	4120				STOP	
GL TRANSFER INCREASE	4610	440 500				STOP

### CASH

TRANSACTION	MENU	ACCOUNT #	SFX	AMOUNT	FOLI	DESC
GL CASH DEPOSIT	3610	440 500				STOP

Verified by \_\_\_\_\_  
 Print 9 suffix STOP inquiry

